



REDBOURN PARISH COUNCIL
NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018

Local Audit and Accountability Act 2014 Sections 26 and 27
 The Accounts and Audit Regulations 2016 (SI 2016/234)

NOTICE

NOTES

<p>1. Date of announcement: 26th JUNE 2018 (g)</p>	<p>(g) Insert date of placing of the notice which must be not less than 1 day before the date in (g) below.</p>
<p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Statutory Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2018, these documents will be available on reasonable notice by application to:</p> <p>(b) Nish Khanna Clerk and Responsible Financial Officer Redbourn Parish Council Redbourn Parish Centre The Park Redbourn Herts AL3 7PJ Tel: 01582 704 832 Email: clerk@redbournparishcouncil.gov.uk</p> <p>commencing on (c) <u>Monday 2 July 2018</u> and ending on (d) <u>Friday 10 August 2018</u></p>	<p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date specified in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p>
<p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> The opportunity to question the appointed auditor about the accounting records; and The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for the purpose between the above dates only.</p>	
<p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2016 and the MAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Part: SBA Team) 1 Woodway Circus Canary Wharf London E14 4HD (info@pkf-littlejohn.com)</p>	
<p>5. This announcement is made by (a) Nish Khanna (Clerk/FRO)</p>	<p>(a) Insert name and position of person placing the notice - this person must be the responsible financial officer for the smaller authority</p>

REDBOURN PARISH COUNCIL
 Redbourn Parish Centre, The Park,
 Redbourn, Hertfordshire, AL3 7LR
 Telephone: 01582 794832/07436 549594
 e-mail: clerk@redbournparishcouncil.gov.uk

26th June 2018

To Whom It May Concern

Further to the 'Period for The Exercise of Public Rights' notice, I declare that the Accounting Statements for the year ending 31 March 2018 are unaudited and liable to change.

Yours sincerely

Nish Khanna
Clerk and Responsible Financial Officer
Redbourn Parish Council

Section 1 - Annual Governance Statement 2017/18

We acknowledge as the members of:

REDBOURN PARISH COUNCIL

Our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2018, that:

1. We have put in place arrangements for obtaining through management activity the year-end financial statements and the preparation of the Accounting Statements.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
2. We established an adequate system of financial control including arrangements designed to prevent and detect fraud and corruption and to ensure the reliability of the Accounting Statements.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
3. We have put in place arrangements to ensure that the financial statements are prepared in accordance with the Accounting Statements Regulations and that the year-end financial statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
4. We provided proper opportunities during the year for the external auditor to obtain access to all the records and documents of the Council and to all the members of the Council and to all the staff of the Council.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
5. We established and maintained the financial and other risks of the Council and the preparation of the Accounting Statements in a manner that is consistent with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
6. We have established a system of internal control that is designed to ensure that the Accounting Statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
7. We have established a system of internal control that is designed to ensure that the Accounting Statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
8. We have established a system of internal control that is designed to ensure that the Accounting Statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
9. We have established a system of internal control that is designed to ensure that the Accounting Statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.
10. We have established a system of internal control that is designed to ensure that the Accounting Statements are prepared in accordance with the Accounting Statements Regulations.	✓		Approved for accuracy and consistency by the Chairman and Clerk of the Council.

The Annual Governance Statement is approved by the authority and recorded as follows:

Full Council 21/03/2018 - Res. 10.6

Chairman: *D. P. [Signature]*

Clerk: *M. [Signature]*

Other information required by the Transparency Code (as part of Annual Governance Statement) Authority web address: <http://redbournparishcouncil.gov.uk/>

Section 2 - Accounting Statements 2017/18 for

REDBOURN PARISH COUNCIL

1. Balance brought forward	258310	260738	Total income and receipts of the Accounting Statements for the year ended 31 March 2018 as recorded in the financial records. Where and upon to the best of your knowledge and belief, the Accounting Statements are true and correct.
2. (+) Receipts or Receipts and Liabilities	204760	224713	Total amount of receipts for the year and liabilities received or receivable in the year. Includes any grants received.
3. (+) Total other receipts	78140	68881	Total income or receipts as recorded in the financial records and receipts received from the year. Includes any grants received.
4. (+) Grant income	68364	72091	Total amount of grants or payments received from the year. Includes any grants received.
5. (+) Loan income/repayment	0	0	Total amount of payments of capital and interest made during the year on the authority's knowledge of any.
6. (+) All other payments	190107	284,383	Total amount of payments as recorded in the financial records and payments made during the year. Includes any payments made during the year.
7. (+) Expenditure carried forward	260738	195,858	Total income and payments of the end of the year. Total equal (1949) - (1949).
8. Total value of cash and short term investments	254423	216,286	The sum of all current and deposit bank accounts, cash and short term investments held as at 31 March 2018. To agree with bank reconciliations.
9. Total fund assets plus long term investments and assets	730193	818,482	The value of all the property the authority owns - if it makes up or of the fund assets and long term investments as at 31 March.
10. Total liabilities	0	0	The outstanding capital balances as at 31 March of all loans from the public funding providers.
11. (For Local Councils Only) Disbursements to third funds (including charities)			The Council sets an allocation for use in respect of the authority's third funds or assets. N.B. The figures in the accounting statements above do not include any third fund transfers.

I certify that for the year ended 31 March 2018 the Accounting Statements in this Annual Governance and Accountability Return present truly the financial position of the authority and the income and expenditure, or properly present receipts and payments, on the one hand.

Approved by Responsible Financial Officer: *[Signature]*

Date: 20/03/2018

Approved by Chairman of the authority where approval of the Accounting Statements is given: *[Signature]*