

## REDBOURN PARISH COUNCIL

Minutes of Full Council meeting held on Thursday 20<sup>th</sup> September 2018 at 7.30 pm, Conference Room, Parish Centre

**PRESENT:** Cllrs. D Mitchell (Chair), I Hickmott, A Gardner, S Kidd, P Schofield and Roger Gray

**IN ATTENDANCE:** C Kenny (Clerk)

1. **APOLOGIES:** Cllrs I Caldwell (health) T Finnigan (holiday), C O'Donovan (holiday) and D Bigham (holiday) M Maynard (health) and V Mead (health)

2. **DISCLOSURE OF INTERESTS**  
None

3. **PUBLIC PARTICIPATION**  
None

4. **MINUTES OF THE PREVIOUS MEETING**  
It was proposed by the Chair and resolved that:

*The minutes of the Full Council meeting held on 19<sup>th</sup> July 2018 were approved as a true record.*

5. **ACTIONS FROM PREVIOUS MINUTES**  
None

6. **CHAIRS ANNOUNCEMENTS**  
Nothing to report

7. **MATTERS TO REPORT**  
Senior Forum  
Transport Workshop

8. **COUNTY REPORT**  
Nothing received

9. **DISTRICT REPORT**  
Nothing to report

10. **BUSINESS ITEMS**

10.1 **SADC's LOCAL PLAN**

Cllr Mitchell updated Councillors on the current situation with SADC's Local Plan which is now at the Regulation 19 consultation stage. This is a technical consultation and the Council have engaged Troy Planning to compile RPC's response. They will focus on duty to co-operate, site selection, why there were no sites under 500 houses, infrastructure and ask what the exceptional circumstances are for building on green belt.

It was proposed by the Chair and approved that:

*An extra-ordinary meeting of RPC council to be held on 11<sup>th</sup> October 2018*

***to discuss with Troy Planning the response to LP consultation document.***

## 10.2 Public Meeting

Cllr Mitchell informed the meeting that Cllr Mary Maynard has agreed to attend a public meeting with residents of Redbourn to give a short presentation on the areas that specifically affect Redbourn and to answer any questions residents may have.

Cllr Gardner raised concerns over the Rothamsted Site being the site that would most affect the Village and that by SADC focusing people on the idea that this won't be part of the LP, would it then mean Redbourn residents would be more relaxed to the other proposed development. Cllr Mitchell emphasised that as this area is not in the LP, the Rothamstead site will not be discussed.

Cllr Hickmott pointed out that any themes from the Public Meeting can be fed into Troy Planning's response.

It was proposed by the Chair and accepted that:

***RPC to hold a public meeting on 1<sup>st</sup> October 2018 attended by Cllr Mary Maynard for residents to attend to discuss SADC's Local Plan.***

## 10.3 REDBOURN NEIGHBOURHOOD PLAN

Cllr Mitchell explained that the Community Officer is working through the SEA and once this is complete, this will have to go to consultation. Cllr Gardner asked what the planned end date of the Neighbourhood Plan was. Cllr Mitchell clarified that it had been hoped to hold a referendum at the end of this year but that this may no longer be possible as it was felt it was not a good idea to run the Neighbourhood Plan alongside the Local Plan.

**ACTION:** Cllr Mitchell will obtain a progress report from the Neighbourhood Plan consultant.

## 10.4 HIGH STREET INITIATIVE

Cllr Hickmott presented a letter that the High Street Working Party had prepared. They would like to send this to any properties that become vacant.

It was proposed, seconded and approved that:

***The contents of the letter drafted by the High Street Working Party asking owners of empty properties in the High Street to consider short term lease opportunities for pop-up shops, be approved***

## 11. FINANCE

### 11.1 Finance Report

The Clerk presented Cllrs with the Income and Expenditure and Balance Sheet reports dated 18th September 2018.

It was proposed by the Chair and resolved that:

***The Income and Expenditure report dated 18<sup>th</sup> September 2018 reflecting reconciled accounts to the August 2018 be received.***

Cllr Gardner thanked the Clerk and the Finance Officer for bring the accounts up to date.

## 11.2 Invoices for payment

The Clerk presented Cllrs with the list of payments (Current account – Cash Book 1) for May, June, July and August 2018.

It was proposed by the Chair and resolved that:

***The List of Payments (Current account – Cash Book 1) reports dated 18<sup>th</sup> September 2018 showing payments for May, June, July and August 2018 be received.***

## 11.3 Receipts

The Clerk presented Cllrs with the list of receipts (Current account – Cash Book 1) for May, June, July and August 2018.

It was proposed by the Chair and resolved that:

***The List of Receipts (Current account – Cash Book 1) report dated 18<sup>th</sup> September 2018 Showing receipts for May, June, July and August 2018 be received.***

## 12 COMMITTEES

### 12.1 Commons Committee

It was proposed by the Chair and resolved that:

***The minutes of the Commons Committee meeting held on 6<sup>th</sup> September 2018 are adopted by the meeting.***

**ACTION:** Clerk to add 'paying for damage as part of the Use of Common policy' to the next Commons agenda

### 12.2 Planning Committee

It was proposed by the Chair and resolved that:

***The minutes of the Planning Committee meeting held on 24<sup>th</sup> July and 28<sup>th</sup> August 2018 are adopted by the meeting.***

### 12.3 Management and Communications Committee

It was proposed by the Chair and resolved that:

***The minutes of the Management and Communications Committee meeting held on 11<sup>th</sup> September 2018 are adopted by the meeting***

### 12.4 Finance and Policy Committee

It was proposed by the Chair and resolved that:

***The minutes of the Finance and Policy Committee meeting held on 31<sup>st</sup> July 2018 and 18<sup>th</sup> September 2018 are adopted by the meeting.***

**13 WORKING PARTIES**

**13.1 Green Belt Defence Working Party (RAGE)**

Cllr Mitchell explained that they were working through social media to push out messages.

**13.2 Neighbourhood Plan Working Party**

Nothing to report

**13.3 Common car park Working Party**

Nothing to report

**13.4 High Street Working Party**

Cllr Hickmott updated the meeting on discussions that the working party are having surrounding vacant shops, parking and centre for leisure activities.

**13.5 Communicating with the Community Working Party**

The working party met on 18<sup>th</sup> September and discussion focused on the results of the interviews they had had with organisations earlier this year. The outcome of the discussion was that RPC need to be more proactive in communicating with organisations and to use social media in a different way if we are to engage with different demographics in the Village.

**14 MATTERS TO REPORT**

**Senior Forum** – The Clerk read out a letter from the organisers of the Senior Forum. It was felt that it was a good event with 100 people attending on the day and something they would consider doing again next year. The organisers thanked the Parish Council for supporting the event. Cllrs were pleased that it went well and would be willing to support the event next year.

**Transport Workshop update** – Cllr Hickmott updated meeting on the workshop saying he felt it was a good way of talking with residents. The comments made by residents will be the basis of RPC's response to West Herts transportation plan.

**15 DATE OF NEXT MEETING**

Thursday 18<sup>th</sup> October 2018, 7.30pm in Conference Room, Parish Centre.

The meeting closed at 20.43

Chair ..... Date .....

