

REDBOURN PARISH COUNCIL

Minutes of Full Council meeting held on Thursday 17th MAY 2018 at 7.30 pm, Conference Room, Parish Centre

PRESENT: Cllrs. D Mitchell (Chair), C O'Donovan (V Chair), I Caldwell, P Schofield, I Hickmott, A Gardner and R Gray

IN ATTENDANCE: N Khanna (Clerk) and 1 x residents (Item 12.1)

1. **APOLOGIES:** Cllrs M Maynard (Health), D Bigham (Holiday), S Kidd (Work), T Finnigan (Holiday) and V Mead (District)

2. **DISCLOSURE OF INTERESTS**
None

3. **PUBLIC PARTICIPATION**
None

4. **MINUTES OF PREVIOUS MEETING**

It was proposed by the Chair and resolved that:

The minutes of the Full Council meeting held on 19th April 2018 were approved as a true record.

5. **ACTIONS FROM PREVIOUS MINUTES**
None.

6. **CHAIR'S ANNOUNCEMENTS**
None

7. **MATTERS TO REPORT**
7.1 Parish store
7.2 Meeting with Bim Afolami MP

8. **COUNTY REPORT**
None.

Cllr Mitchell said he would invite Cllr Annie Brewster to June 2018 Full Council.

9. **DISTRICT REPORT**

The following report from Cllr Mead was read out in her absence by Cllr Mitchell:

For May, there is not much to report on Redbourn matters at District level, which you will not have already heard from other sources except:

*To remind residents, particularly those who are members of local Voluntary & Community Groups, of the grants available from a £55,000 fund operated by St. Albans City and District Council. The money is intended to support projects and activities that benefit the whole community, particularly the most vulnerable people. Applications for this year can be made from **Tuesday, 8th May to Noon on Monday, 2nd July 2018.***

Grant application forms can be downloaded from the Council's website on <http://www.stalbans.gov.uk/community-and-living/communitygroups/community-grants/>.

The Clerk was asked to let the Community Officer know of this grant and to share it with village organisations.

ACTION: Clerk

10. BUSINESS ITEMS

10.1 SADC Local Plan

Cllr Mitchell reported that at the SADC PPC meeting to be held on 22nd May 2018, sites identified in the 'call for sites' exercise would be discussed. There are sites across the whole district, many of which are in Redbourn. The Rothamsted and East of Hemel sites have risen to the top to be considered, however Cllr Mitchell had written to SADC for clarification on the Rothamsted site as conflicting information had been released.

Cllr Mitchell said Rothamsted had requested to hold a 2-day exhibition at the Parish Centre to share their plans with residents.

Cllr Mitchell then talked Cllrs through SADC's Local Plan Policies Map (Version 3). The East of Hemel north (Redbourn) site would provide 1600 homes and a secondary school on land that is in the green belt. A further 1500 homes would be provided on adjacent greenbelt in Redbourn Parish at 'North Hemel Hempstead'. A further 2400 home are proposed at the East Hemel south site, near Leverstock Green.

This would all be delivered adjacent to Dacorum Borough Council's potential development at North Hemel Hempstead of 3500 homes. Total proposals from SADC and Dacorum could mean a total of between 10-11000 homes in locations in and around Redbourn.

The green belt in Redbourn is also under threat from proposals to create new slip roads that would provide access to the M1.

SADC will now make final decisions on sites to include in the Local Plan and hope to have their draft Local Plan ready for the PPC on 12th June to present to SADC Full Council in July 2018. This would be followed by their Regulation 19 consultation through the summer. Feedback would then be analysed and SADC plan to present their Local Plan to the inspector in March 2019. The delivery of homes is set to run from 2020 -2036.

Cllr Mitchell said that he had received quotes from our planning consultants to help us respond to SADC's Regulation 19 consultation as well as the Crown Estate's East Hemel proposal. The fee's quoted were £6300 +VAT and £3600 +VAT, respectively.

It was proposed, seconded and resolved that:

Our planning consultants should be engaged to help RPC respond to SADC's Regulation 19 consultation as well as the Crown Estate's masterplan for East Hemel north at a cost of £6300 +VAT and £3600 +VAT, respectively.

Cllr Mitchell that now SADC were firming up their Local Plan, RPC should hold a public meeting for residents to make them aware of SADC's proposals for development in Redbourn. Cllr Mitchell said he thought that SADC should be invited to answer questions and Cllrs agreed.

Cllr Mitchell said he and the Clerk would set up the meeting after the 12th June 2018 and invite SADC to attend.

ACTION: Cllr Mitchell / Clerk

10.2 **Redbourn Neighbourhood Plan**

Cllr Mitchell reported that we were carrying on as planned and the Community Officer had compiled feedback from the recent Regulation 14 consultation and forwarded this to our planning consultant for analysis. RPC were also progressing with a Strategic Environmental Assessment (SEA) now that SADC had confirmed it was required.

10.3 **General Data Protection Regulation (GDPR)**

The Clerk summarised his activities on working towards GDPR compliance.

The Clerk reported that there was potential for individual Cllrs to need to register individually with the ICO and was asked to get clarity from HAPTC.

ACTION: Clerk

11. **FINANCE**

11.1 **Finance Report**

The Clerk presented Cllrs with the Income and Expenditure and Balance Sheet reports dated 14th May 2018, clarifying that they reflected transactions reconciled to 31st March 2018.

It was proposed by the Chair and resolved that:

The Income and Expenditure report dated 14th May 2018 reflecting reconciled accounts to the 31st March 2018 be received.

11.2 **Invoices for payment**

The Clerk presented Cllrs with the list of payments (Current account – Cash Book 1) for February and March 2018.

It was proposed by the Chair and resolved that:

The List of Payments (Current account – Cash Book 1) reports dated 14th May 2018 showing payments for February and March 2018 be received.

The Clerk presented Cllrs with the list of payments (Current account – Cash Book 2) for February and March 2018.

It was proposed by the Chair and resolved that:

The List of Payments (Current account – Cash Book 2) reports dated 14th May 2018 showing payments for February and March 2018 be received.

11.3 **Receipts**

The Clerk presented Cllrs with the list of receipts (Current account – Cash Book 1) for February and March 2018.

It was proposed by the Chair and resolved that:

The List of Receipts (Current account – Cash Book 1) report dated 14th May 2018 be received.

The Clerk presented Cllrs with the list of receipts (Petty Cash – Cash Book 2) report dated 14th May 2018 showing payments for the period 1st February 2018 to 31st March 2018.

It was proposed by the Chair and resolved that:

The List of Receipts (Petty Cash – Cash Book 2) report dated 14th May 2018 showing receipts for the period 1st February 2018 to 31st March 2018 be received.

12 COMMITTEES

12.1 Commons Committee

It was proposed by the Chair and resolved that:

The minutes of the Commons Committee meeting held on 3rd May 2018 are adopted by the meeting

12.2 Planning Committee

It was proposed by the Chair and resolved that:

The minutes of the Planning Committee meeting held on 13th March 2018 are adopted by the meeting

It was proposed by the Chair and resolved that:

The minutes of the Planning Committee meeting held on 17th April 2018 are adopted by the meeting

12.3 Management and Communications Committee

It was proposed by the Chair and resolved that:

The minutes of the Management and Communications Committee meeting held on 8th May 2018 are adopted by the meeting

12.4 Finance and Policy Committee

None

13 WORKING PARTIES

13.1 Green Belt Defence Working Party (RAGE)

None

13.2 Neighbourhood Plan Working Party

None.

13.3 Common car park Working Party

None

13.4 High Street Working Party

Cllr Finnigan reported that the date of the next meeting was 30th May 2018

13.5 Communicating with the Community Working Party

Cllr Hickmott reported that the date of the next meeting was the 3rd July 2018

14 MATTERS TO REPORT

14.1 **Meeting our MP** – Cllr Mitchell reported that Bim Afolami MP had offered to come and meet with Redbourn residents to hear about local issues and concerns. Cllr Mitchell asked Cllrs to let him know of any questions or issues that residents had raised that he could ask Bim to cover on his visit.

Cllr Mitchell said he would contact Bim’s office to set this up.

ACTION: Clerk

14.2 **Parish Store** – Cllr Caldwell reported that he and Cllr Hickmott had attended a visit to the newly refurbished parish store organised by the Facilities Officer. Both Cllrs said how impressed they were with the Facilities Officer’s knowledge and wanted to express their thanks for all her hard work.

Cllrs Mitchell, Gray and Gardner and the Clerk had been unable to make the date and hoped to reschedule another time to see the store with the Facilities Officer.

14.3 **Harpenden Lane car park** – Cllr O’Donovan reported that the ‘bund’ at the Harpenden Lane car park had been removed and that it had been resurfaced. The bund had been removed to improve sight lines when crossing the road for the Nickey Line access points in that location.

15 DATE OF NEXT MEETING

Thursday 21st June 2018, 7.30pm

The meeting closed at 9.20pm

Chair Date