

REDBOURN PARISH COUNCIL

Minutes of Commons & Open Spaces Committee Meeting held on Thursday 5th APRIL 2018 at 7.30pm in the Conference Room, Redbourn Parish Centre

PRESENT: Cllrs T Finnigan (Vice Chair), D Mitchell, D Bigham, V Mead and I Caldwell

IN ATTENDANCE: N Khanna (Clerk)

1. APOLOGIES FOR ABSENCE

Cllrs C O'Donovan (Chair - Health) and M Maynard (Health)

2. DECLARATION OF INTEREST

Cllr Caldwell – Nickey Line, U3A

Cllr Bigham – Care Group and Village Hall

Cllr Maynard – Redbourn in Bloom and the Museum

Cllr Mead – The Museum, Redbourn in Bloom

Cllr Finnigan – RPC representative for Classics on the Common

Cllrs agreed that Cllr Finnigan should not declare being the RPC representative for Classic on the Common as a Declaration of Interest going forward.

3. PUBLIC PARTICIPATION

None

4. MATTERS FOR REPORT

4.1 Exercise class

4.2 Election Day

5. MINUTES OF PREVIOUS MEETING

Cllrs discussed the minutes of the meeting held on 1st February 2018 and asked the Clerk to amend item 8.6 to reflect the fact that they had agreed to purchase a 'Battle's Over Beacon' at a cost of £360 +VAT, if the museum trustees wished to organise an event to commemorate the 100-year anniversary of the end of World War 1.

It was proposed by the Chair and resolved that:

The minutes of the meeting held on 1st February 2018 are adopted as a true record of the meeting, subject to the above amendment.

It was proposed by the Chair and resolved that:

The notice of cancellation of the meeting scheduled for 1st March 2018 be received.

6. MATTERS ARISING FROM THE MINUTES NOT APPEARING ON THE AGENDA

None

7. FINANCE

7.1 To receive the Finance Report on Commons expenditure

The Clerk presented the Income and Expense report dated 28th March 2018 showing reconciled accounts to the end of February 2018.

It was proposed by the Chair and resolved that:

The Commons Committee Income and Expenditure and Balance Sheet reports dated 28th February 2018 and reflecting reconciled accounts to 28th February 2018 be received.

The Clerk also presented Cllrs with the Balance Sheet dated 28th March 2018 showing the Councils reserves.

8. REDBOURN COMMON

8.1 To receive an update on Common repairs

The Clerk reported that two posts had been installed either side of the 'The Avenue' path at Lybury Lane to stop vehicles driving on to the Common.

Cllr Finnigan said there still seemed to be a gap to the side being used to drive on to the Common. The Clerk was asked to see if our grounds maintenance contractor could install another post to stop this happening.

ACTION: Clerk

The Clerk was asked to get an update from our car parking contractor on the logs he hoped to be able to source to edge the Common/Lybury Lane car park, to stop vehicle access onto the Common.

ACTION: Clerk

Cllr Bigham reported further damage to the Common by the road, opposite Heybrigge Close. The Clerk was asked to arrange for this to be repaired by our grounds maintenance contractor.

ACTION: Clerk

8.2 To receive an update from the Common car park Working party

None.

8.3 To receive a memorial bench request

Cllrs considered a request for a memorial bench on the Common from the family of the late Margaret Rose Govan. Cllrs discussed possible locations and the only available space currently, would be at 'The Moor'. Cllr Mead said she was happy to find suitable positions for the bench in this location.

ACTION: Cllr Mead

The Clerk was asked to contact the family to ensure they were happy with that location.

ACTION: Clerk

It was proposed by the Chair and resolved that:

The memorial bench for the late Margaret Rose Govan be approved and located at 'The Moor', subject to family approval.

8.4 To receive an update on the 2018 Parish Pathways Partnership grant scheme

The Clerk reported that we would be unable to apply at this time as we still had not spent all the money received last year. The element not spent was to cover the cost of maps showing walking routes in and around Redbourn.

The Clerk took an action to speak to the Community Officer and to contact a company to get an idea of costs.

ACTION: Clerk

Cllr Caldwell said he would also investigate how we could use Ordnance Survey maps.

ACTION: Clerk

9. NICKEY LINE

9.1 To receive an update on surfacing the Chequer Lane access points

The Clerk reminded Cllrs that he and Cllr Caldwell had met with a representative from Countryside Management Service (CMS) and the planned resurfacing work was to begin in the 2018-19 financial year. The Clerk was asked to contact CMS for an update, now that we were in April 2018.

ACTION: Clerk

10. CUMBERLAND GARDEN

Cllr Bigham reported that the recently repaired path now had a hole in it at the High Street end. The Clerk said he would contact the contractor to get it repaired.

ACTION: Clerk

11. PLAY AREAS

11.1 East Common Play Area

The Clerk reported that the Deputy Clerk was in discussions with a play area contractor to resurface the grass mound at the slide.

11.2 Long Cutt Play Area

None

11.3 Flamsteadbury Lane Play Area

The Clerk reported that the outdoor gym had been installed. Cllrs asked that the fitness classes run on the Common were made aware of the equipment.

ACTION: Clerk

The Clerk reported that the installation company of the newly refurbished play area had set aside an antisocial behaviour repair fund of £500 for RPC. This can be used to effect minor repairs, as required, going forward.

11.4 Silk Mill

None

12. TREES

None

13. COMMONS OUTSTANDING ACTIONS

No discussion.

14. MATTERS FOR REPORT

14.1 Exercise Class – Cllrs received a request for an exercise boot camp class to be held on the Common, to the left of the car park by the cricket club. A risk assessment and insurance details had been provided. Cllrs discussed this and felt they would like more information about the type of equipment that may be being used. Cllrs had no objection to the class taking place at the moment and asked the Clerk to add this to the next agenda for consideration, once more information was available.

ACTION: Clerk

14.2 The Clerk reported that Cllr O'Donovan had asked him to remind Cllrs the next meeting coincided with local elections. Cllrs discussed this and felt no need to cancel/reschedule the next Commons Committee meeting.

14.3 Cllr Mitchell asked Cllr Finnigan if she could speak to Cllr O'Donovan and produce a 'Commons Comments' article for the upcoming newsletter. Cllr Finnigan agreed to do this.

ACTION: Cllr Finnigan

15. DATE AND TIME OF NEXT MEETING
Thursday 3rd May 2018, 7.30pm, Parish Centre.

The meeting closed at 8.41pm.

Chair..... *Date*