

## REDBOURN PARISH COUNCIL

Minutes of Commons & Open Spaces Committee Meeting held on Thursday 1<sup>st</sup> FEBRUARY 2018 at 7.30pm in the Conference Room, Redbourn Parish Centre

**PRESENT:** Cllrs T Finnigan (Vice Chair), D Mitchell, D Bigham and M Maynard

**IN ATTENDANCE:** N Khanna (Clerk)

### 1. APOLOGIES FOR ABSENCE

C O'Donovan (Chair - Holiday), Cllrs V Mead (SADC meeting) and I Caldwell

### 2. DECLARATION OF INTEREST

Cllr Caldwell – Nickey Line, U3A

Cllr Bigham – Care Group and Village Hall

Cllr Maynard – Redbourn in Bloom and the Museum

Cllr Mead – The Museum, Redbourn in Bloom

Cllr Finnigan – RPC representative for Classics on the Common

### 3. PUBLIC PARTICIPATION

None

### 4. MATTERS FOR REPORT

4.1 Millennium Site road access

### 5. MINUTES OF PREVIOUS MEETING

It was proposed by the Chair and resolved that:

*The minutes of the meeting held on 4<sup>th</sup> January 2018 are adopted as a true record of the meeting.*

### 6. MATTERS ARISING FROM THE MINUTES NOT APPEARING ON THE AGENDA

None

### 7. FINANCE

#### 7.1 To receive the Finance Report on Commons expenditure

The Clerk presented the Income and Expense report dated 26<sup>th</sup> January 2018 showing reconciled accounts to the end of November 2017.

It was proposed by the Chair and resolved that:

*The Commons Committee Income and Expenditure and Balance Sheet reports dated 26<sup>th</sup> January 2018 and reflecting reconciled accounts to 30<sup>th</sup> November 2017 be received.*

### 8. REDBOURN COMMON

#### 8.1 To receive an update on Common repairs

None.

#### 8.2 To receive an update from the Common car park Working party

None.

- 8.3 **To receive a report on contractor selection for the North Common/Lybury Lane car park**  
This was on the agenda in error - not discussed

- 8.4 **To consider overflow car park options for 2018 cricket season**

Cllrs considered the overflow car park options on the Common for the 2018 cricket season, to see if further damage could be avoided to the area traditionally used. Cllrs felt the area to the left of the car park by the cricket pavilion should be used this year – this is normally used for additional parking for the firework display.

It was proposed, seconded and resolved that:

***For the 2018 cricket season, overflow car parking should be provided on the Common to the left, as you drive into the car park by the cricket pavilion. This will prevent further damage to the area of Common traditionally used and allow for repairs to take place.***

The Clerk was asked to write to the Cricket Club and Cricketers public house to let them know of this decision.

**ACTION:** Clerk

Cllr Bigham offered to meet with the Clerk and our grounds maintenance contractor to agree and mark out the exact area of Common to be used.

**ACTION:** Cllr Bigham / Clerk

- 8.5 **To consider next steps to address Common erosion at North Common Cottages**

Cllrs discussed what should be done regarding erosion of the Common in this area due to car parking.

The Clerk reminded Cllrs that the Facilities Officer was progressing the GIS mapping software and that we were also registering the Common. Once these were in place, it would be easier to identify what erosion had occurred and how to repair it.

Cllrs agreed this would be useful and Cllr Finnigan said she would ask for this to be brought back on the agenda once the mapping software and registering of the Common were complete.

**ACTION:** Cllr Finnigan

- 8.6 **To consider having a beacon to commemorate the 100-year anniversary of the end of WW1**

Cllrs discussed this and concluded that the Council were unable to organise such an event. They would be happy to support the museum who had plans for the commemoration and were planning an exhibition at the Parish Centre.

Cllr Maynard said she would discuss this and any support they may require, with the museum trustees.

**ACTION:** Cllr Maynard

Cllr Maynard said she would also approach St Mary's church to see what they and the other local churches were planning.

**ACTION:** Cllr Maynard

- 8.7 **To receive a Use of Common request for 12<sup>th</sup> May 2018**

Further information was received on this request to hold a wedding ceremony on the Common. The exact location will be on the corner of the Common where North Common meets Lamb Lane. The ceremony will last approximately 45 minutes from 3:30pm and some chairs and a wooden arbour will be placed on the Common.

It was proposed by the Chair and resolved that:

***The Use of Common request to hold a wedding on Redbourn Common on 12<sup>th</sup> May 2018 be approved. The location will be on the corner of the Common where North Common meets Lamb Lane and will last approximately 45 minutes from 3:30pm.***

**8.8 To receive a Use of Common request - funfair to be on the Common from 3-16<sup>th</sup> April 2018**

A Use of Common request was received for the funfair to be present on the Common from 3<sup>rd</sup> – 16<sup>th</sup> April 2018. Operating times to follow.

Cllrs noted that this was 2 weeks and seemed longer than usual. The Clerk was asked to contact the operators and ask that they reduce this time in future.

**ACTION:** Clerk

It was proposed by the Chair and resolved that:

***The Use of Common request for the funfair to be present on the Common from 3<sup>rd</sup>-16<sup>th</sup> April 2018 be approved. Operating times to follow.***

**8.9 To receive a Use of Common request - Fete du Velo on the Common 1<sup>st</sup> July 2018**

A Use of Common request was received for the Fete du Velo event to take place on and around the Common on 1<sup>st</sup> July 2018.

It was proposed by the Chair and resolved that:

***The Use of Common request for the Fete du Velo event to take place on and around the Common on 1<sup>st</sup> July 2018 be approved, subject to it being the same format as in previous years.***

**8.10 To receive an update on footpath and alley ownership**

Cllr Finnigan talked Cllrs through an updated list of footpaths and alleyways in Redbourn, showing maintenance responsibilities where known. The list had been updated by Highways and showed whether they, SADC or RPC had responsibility, or if it was unknown.

**9. NICKEY LINE**

**9.1 To review the situation regarding surfacing the Chequer Lane access using 'road planings'**

The Clerk reported that following a Friends of the Nickey Line (FONL) meeting Cllr Caldwell had attended, where the Countryside Management Service (CMS) had outlined plans to resurface the access at Chequer Lane, he had contacted CMS. The Clerk reported that CMS had S106 budget to carry out the resurfacing, but were only intending to one of the access ramps, not both. The Clerk said he was meeting with the CMS with Cllr Caldwell in a few weeks to find out more and would report back.

**ACTION:** Clerk

**10. CUMBERLAND GARDEN**

None

**11. PLAY AREAS**

**11.1 East Common Play Area**

None

**11.2 Long Cutt Play Area**

None

**11.3 Flamsteadbury Lane Play Area**

The Clerk reported that we had received some positive feedback on the new play area and the exercise equipment should be available for installation in approximately 6 weeks.

11.4 **Silk Mill**  
None

12. **TREES**  
None

13. **COMMONS OUTSTANDING ACTIONS**  
No discussion.

14. **MATTERS FOR REPORT**  
Millennium Site road – The Clerk reported that he had found documentation confirming that the road was leased by RPC from SADC. Cllrs discussed this and felt that as this road was not used by Redbourn residents or RPC and a barrier had been installed by Kane haulage, it was not maintainable by RPC.

15. **DATE AND TIME OF NEXT MEETING**  
Thursday 1<sup>st</sup> March 2018, 7.30pm, Parish Centre.

The meeting closed at 9.13pm.

*Chair*..... *Date* .....

