

REDBOURN PARISH COUNCIL

Minutes of Full Council meeting held on Thursday 16th March 2017 at 7.30 pm, Conference Room, Parish Centre

PRESENT: Cllrs. D Mitchell (Chair), S Kidd, T Finnigan, A Gardner, D Bigham, I Caldwell, I Hickmott and P Schofield

IN ATTENDANCE: N Khanna (Clerk)

MEMBERS OF THE PUBLIC: None

1. **APOLOGIES:** Cllrs C O'Donovan (V Chair - Holiday), R Gray (Health), V Mead (Health) and M Maynard

2. **DISCLOSURE OF INTERESTS**
None

3. **PUBLIC PARTICIPATION**
None

4. **MINUTES OF PREVIOUS MEETING**

It was proposed by the Chair and resolved that:

The minutes of the meeting held on 16th February 2017 were approved as a true record.

5. **ACTIONS FROM PREVIOUS MINUTES**
None

6. **CHAIR'S ANNOUNCEMENTS**
None

7. **MATTERS TO REPORT**
7.1 Losses incurred by SADC Christmas Market
7.2 Street Cleaning
7.3 Plans North meeting update
7.4 Update on Redbourn Post Office

8. **COUNTY REPORT**
None

9. **DISTRICT REPORT**
None

10. **BUSINESS ITEMS**

10.1 **SADC draft Strategic Local Plan and Detailed Local Plan**
Cllr Mitchell reported that Monday 13/3/2017 was the deadline by which SADC had to have submitted their grounds for appeal against the Inspector's decision, but no official update on this was available on their website. The appeal will be held on 6th June 2017, but SADC have already

been told that their grounds for appeal must be more focussed and they will need to demonstrate they are working with neighbouring planning authorities.

Cllr Mitchell said that he and Cllrs Mead and Caldwell had attended the recent Crown Estate monthly meeting. They had suggested they would be submitting a planning application for their greenbelt land East of Hemel (West Redbourn) in the autumn with an intention to start delivering housing by 2021. The Crown Estate's plan to develop using a density of 40 dwellings per hectare (DPH) would mean developing larger swathes of greenbelt land to still meet targets. Cllr Mitchell reported that, in the absence of a revised SLP/DLP, this application would be judged against the current Local Plan and would clearly contravene the conditions therein, around developing greenbelt land.

Cllr Mitchell then briefly summarised the Crown Estate's proposal for the land adjacent to Spencer's Park, towards Redbourn. The proposal covers almost twice the greenbelt area currently in SADC's draft SLP.

Cllr Mitchell said the focus of the next monthly meeting would be on issues the new spine road from Maylands would have on the Nickey Line.

10.2 To receive a use of Common request by Redbourn Cricket Club

Cllrs received a request from Redbourn Cricket Club to hold their annual dinner/dance in a marquee on the Common in front of the cricket pavilion on 9th September 2017.

It was proposed, seconded and resolved that:

The Redbourn Cricket Club could hold their annual dinner / dance in a marquee on the Common on 9th September 2017. The marquee to be erected on 8th and removed on 10th September 2017.

Cllrs asked the Clerk to remind the organisers to adhere to the revised Marquee Policy.

Action: Clerk

10.3 To receive a use of Common request by the fairground

Cllrs received a request from the fairground to be based on the Common from 18th – 23rd April 2017 and to operate on 21st, 22nd and 23rd April 2017.

It was proposed by the Chair and resolved that:

The fairground could be based on Redbourn Common from 18th – 23rd April 2017 and to operate on 21st, 22nd and 23rd April 2017.

10.4 To receive a request from Redbourn Classics to use the Common overflow car park

Cllrs received a request from the organisers of the Redbourn Classics event to use the overflow car park on the Common by the cricket pavilion on Saturday 16th September 2017.

It was proposed by the Chair and resolved that:

The Common overflow car park by the Cricket pavilion could be used for the Redbourn Classics event on 16th September 2017.

10.5 To receive the quote for the hanging basket and planter watering contract

Cllrs received the quote for the coming year to water/feed the village hanging baskets and planters. The quote was for £2736 and is the same as last year. The Clerk commented that whilst we always

endeavour to get other quotes, contractors do not respond when asked to quote to water plants provided by other suppliers. The quote received is from a contractor that works closely with our plant supplier.

It was proposed and resolved that:

The Clerk should engage the contractor who had quoted £2736 to water/feed the village hanging baskets and planters for the coming year between 22nd May – 28th October 2017.

10.6. **Grounds Maintenance Contract**

The Clerk reported that the Facilities Officer was making good progress with the mapping software which will allow us to document lots of information and provide clarity when getting quotes for our grounds maintenance contract.

In the interim, however, we will need to extend the existing grounds maintenance contract for another year. Our contractor has advised that, having not reviewed his prices for several years, he is intending to increase his prices by between 3-5% and will confirm as soon as possible.

This was noted by Cllrs.

10.7 **Councillors attendance at local events**

Whilst Cllrs were recently arranging the rota for their stand at the Herts Show, it was mentioned that a few other local events may also benefit from Cllr presence, to answer questions from residents.

Cllrs considered this and felt it was worth waiting to see the response to the stand at the Herts Show in May 2017, before committing to other events.

11. **FINANCE**

11.1 **Finance Report**

The Clerk reported that there were no accounts to receive, but he was working on getting the accounts ready for the Finance and Policy meeting in March 2017 and for year end.

11.2 **Invoices for Payment**

See 11.1

11.3 **Receipts**

See 11.1

12 **COMMITTEES**

12.1 **Commons Committee**

It was proposed by the Chair and resolved that:

The minutes of the Commons Committee meeting held on 2nd March 2017 are adopted by the meeting.

12.2 **Planning Committee**

It was proposed by the Chair and resolved that:

The minutes of the Planning Committee meeting held on 7th February 2017 are adopted by the meeting.

It was proposed by the Chair and resolved that:

The minutes of the Planning Committee meeting held on 7th March 2017 are adopted by the meeting.

12.3 Management and Communications Committee

It was proposed by the Chair and resolved that:

The minutes of the Management and Communications Committee meeting held on 14th February 2017 are adopted by the meeting.

12.4 Finance and Policy Committee

No minutes to receive.

13 WORKING PARTIES

13.1 Green Belt Defence Working Party (RAGE)

None

13.2 Neighbourhood Plan Working Party

Cllr Finnigan summarised the meeting held on 21st February 2017. The next meeting is scheduled for June 2017 - TBC.

13.3 Common car park Working Party

Cllr Finnigan reported that, in Cllr O'Donovan's absence, she would be setting up the next meeting between herself and Cllrs Bigham and Mead.

Cllr Finnigan requested the Clerk send through all quotes received by Cllr O'Donovan to her and Cllrs Mead and Bigham.

ACTION: Clerk

14 MATTERS TO REPORT

14.1 SADC Christmas Market – Cllr Caldwell reported that he was disappointed to read that the SADC Christmas Market had been running at a significant loss for the last few years, despite increasing visitor numbers. Cllr Caldwell said it was hard to reconcile the loss of £250k on this event over 4 years, whilst also hearing that SADC were considering cutting local bus services in Redbourn.

Cllrs discussed this and Cllr Mitchell offered to write to our District Cllrs expressing our concern at the losses from the Christmas Market when local bus services were under threat.

ACTION: Cllr Mitchell

14.2 Redbourn Post Office – The Clerk provided the following update on the closure of Redbourn Post Office:

- The Post Office Ltd. are currently processing one application to provide an alternative location for the Post Office in Redbourn
- The following stages will be interview, contracts and then a public consultation
- The current owners are considering staying open beyond the end of March 2017

- 14.3 **Street cleaning** – Cllr Finnigan reported that she had received an update from SADC on street cleaning and the rota in place means each road in Redbourn will have a litter pick every 4 weeks.
- 14.4 **Co Op store relocation** – Cllr Hickmott reported that he had attended the SADC Plans North meeting earlier in the week and had an update on the Co Op’s planned move to the former Bull public house building. The latest planning application had been rejected by SADC because they had concerns over irreparable damage being done to the listed building.

However, SADC had said they were supportive of the Co Op’s aspirations for the building and were minded to approve the application once the concerns raised had been addressed. The Co Op had expressed that they were keen to proceed and meet the specified requirements.

- 14.5 **Defibrillators** – Cllr Schofield reported that the Redbourn Leisure Centre defibrillator had been deployed recently.

15 DATE OF THE NEXT MEETING

Thursday 20th April 2017, 7.30pm.

The meeting closed at 8.45pm

Chair *Date*