

REDBOURN PARISH COUNCIL

Redbourn Parish Centre, The Park,
Redbourn, Hertfordshire, AL3 7LR
Telephone: 01582 794832/07436 549584
E-mail: clerk@redbournparishcouncil.gov.uk



Working with the Community since 1894

13th July 2018

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, A Gardner, R Gray, M Maynard, V Mead, D Bigham, I Hickmott and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY 19th July 2018, 7.30pm** in the **CONFERENCE ROOM, REDBOURN PARISH CENTRE**

CHRIS KENNY
CLERK TO THE COUNCIL

AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1	APOLOGIES	To receive apologies for absence including reason for absence	Chair
2	DECLARATION OF INTERESTS	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p>A. the item you have the interest in B. whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted C. whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p>Declarations: Cllr D Bigham – Redbourn Village Hall and Care Group Cllr I Caldwell – Redbourn Village Online, Nickey Line Cllr T Finnigan – Redbourn Village Online Cllr V Mead – District Cllr., Youth Club Cllr P Schofield – Redbourn in Bloom, Youth Club, Redbourn Recreation Centre and Playing Fields Trust Cllr M Maynard – Redbourn Museum, Youth Club Cllr S Kidd – Redbourn Village Hall</p>	All
3	PUBLIC PARTICIPATION	To receive questions, comments or representations from the Public (3 minutes).	Chair
4	MINUTES OF THE PREVIOUS MEETING	To receive the minutes of the Full Council meeting held on 21st June 2018 .	Chair
5	ACTIONS FROM PREVIOUS MINUTES	To review actions from the previous minutes	Chair
6	CHAIR'S ANNOUNCEMENTS	To give formal/general announcements	Chair
7	MATTERS TO REPORT	To consider urgent items for the meeting for discussion only	Chair
8	COUNTY REPORT	To receive updates on any County issues that may affect the Parish	County Cllr
9	DISTRICT REPORT	To receive updates on any District issues that may affect the Parish	District Cllr

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10	BUSINESS ITEMS		
10.1	SADC's Local Plan	To receive an update on SADC's Local Plan	Cllr Mitchell
10.2	Redbourn Neighbourhood Plan	To receive an update on the Neighbourhood Plan	Cllr Mitchell
10.3	General Data Protection Regulation	To consider following recommendations:	Clerk
10.3.1		Adoption of GDPR internal policies	
10.3.2		Appointment of LCPAS as the RPC Data Protection Officer	Clerk
10.3.3		Implementation of an email encryption tool	Clerk
10.4	Appointment of new Clerk	To approve appointment of Chris Kenny as Clerk/RFO to RPC from 9 th July 2018	Cllr Mitchell
10.5	Appointment of Financial Officer	To approve recommendation that Nish Khanna work as a Financial Officer for one day a week for 3 month period on a staff contract with an option to extend at the end of this period by mutual appointment	Cllr Mitchell
10.6	Use of conference Room	To approve a request for use of the Conference Room free of charge by Hertswise	Cllr Gardner
11	FINANCE		
11.1	Finance Report	To receive the latest Income & Expenditure report	Clerk
11.2	Invoices for payment	To receive the latest report on payments made	Clerk
11.3	Receipts	To receive the latest report on payments received	Clerk
12	COMMITTEES		
12.1	Commons	To receive the minutes of the Commons Committee held on 5th July 2018	Cllr O'Donovan
12.2	Planning	To receive notice of the inquorate Planning Committee scheduled for 26th June 2018	Cllr Caldwell
12.3	Management and Communications	To receive the minutes of the Management and Comms. Committee held on 10th July 2018	Cllr Gardner
12.4	Finance and Policy		Cllr Kidd
13	WORKING PARTIES		
13.1	Green Belt Defence Working Party (RAGE)	To receive an update on this working party	Cllr Mitchell
13.2	Neighbourhood Plan Working Party	To receive an update on this working party	Cllr Finnigan
13.3	Commons Car Park Working Party	To receive an update on this working party	Cllr Finnigan
13.4	High Street Working Party	To receive an update on this working party	Cllr Finnigan
13.5	Communicating with the Community Working Party	To receive an update on this working party	Cllr Hickmott
14	DELEGATED POWERS	To grant delegated powers to Chair and Clerk during summer recess	Cllr Mitchell
15	MATTERS TO REPORT	For discussion only	All
16	DATE OF NEXT MEETING	Full Council Thursday 20th September 2018 , 7.30pm in the Conference Room, Parish Centre	All