

**REDBOURN PARISH COUNCIL**

Redbourn Parish Centre, The Park,  
Redbourn, Hertfordshire, AL3 7LR  
Telephone: 01582 794832/07436 549584  
E-mail: [clerk@redbournparishcouncil.gov.uk](mailto:clerk@redbournparishcouncil.gov.uk)



*Working with the Community since 1894*

13<sup>th</sup> June 2018

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, A Gardner, R Gray, M Maynard, V Mead, D Bigham, I Hickmott and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY 21<sup>st</sup> JUNE 2018, 7.30pm** in the **CONFERENCE ROOM, REDBOURN PARISH CENTRE**

**NISH KHANNA**  
**CLERK TO THE COUNCIL**

## AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1.	<b>APOLOGIES</b>	To receive apologies for absence including reason for absence	Chair
2.	<b>DECLARATION OF INTERESTS</b>	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p><b>A.</b> the item you have the interest in  <b>B.</b> whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted  <b>C.</b> whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p><b>Declarations:</b>  <b>Cllr D Bigham</b> – Redbourn Village Hall and Care Group  <b>Cllr I Caldwell</b> – Redbourn Village Online, Nickey Line  <b>Cllr T Finnigan</b> – Redbourn Village Online  <b>Cllr V Mead</b> – District Cllr., Youth Club  <b>Cllr P Schofield</b> – Redbourn in Bloom, Youth Club, Redbourn Recreation Centre and Playing Fields Trust  <b>Cllr M Maynard</b> – Redbourn Museum, Youth Club  <b>Cllr S Kidd</b> – Redbourn Village Hall</p>	All
3.	<b>PUBLIC PARTICIPATION</b>	To receive questions, comments or representations from the Public (3 minutes).	Chair
4.	<b>MINUTES OF THE PREVIOUS MEETING</b>	To receive the minutes of the Full Council meeting held on <b>17th May 2018</b> .	Chair
5.	<b>ACTIONS FROM PREVIOUS MINUTES</b>	To review actions from the previous minutes	Chair
6.	<b>CHAIR'S ANNOUNCEMENTS</b>	To give formal/general announcements	Chair
7.	<b>MATTERS TO REPORT</b>	To consider urgent items for the meeting for discussion only	Chair
8.	<b>COUNTY REPORT</b>	To receive updates on any County issues that may affect the Parish	County Cllr
9.	<b>DISTRICT REPORT</b>	To receive updates on any District issues that may affect the Parish	District Cllr

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10.	<b>BUSINESS ITEMS</b>		
10.1	<b>Resignation of the clerk/RFO and recruitment of a replacement</b>	To note the resignation of the Clerk/RFO and receive details on the recruitment of a replacement.	Cllr Mitchell
10.2	<b>SADC's Local Plan</b>	To receive an update on SADC's Local Plan	Cllr Mitchell
10.3	<b>Redbourn Neighbourhood Plan</b>	To receive an update on the Neighbourhood Plan	Cllr Mitchell
10.4	<b>General Data Protection Regulation (GDPR)</b>	To receive an update on RPC's GDPR compliance	Clerk
10.5	<b>Internal Audit</b>	To receive the 2017-18 Internal Audit report	Clerk
10.6	<b>Annual Governance and Accountability Return 2017-18 (AGAR)</b>	To receive and approve the AGAR for 2017-18 for submission to external audit	Clerk
10.7	<b>Outstanding receipts due</b>	To receive details of outstanding receipts due to the Council.	Clerk
11.	<b>FINANCE</b>		
11.1	<b>Finance Report</b>	To receive the latest Income & Expenditure report	Clerk
11.2	<b>Invoices for payment</b>	To receive the latest report on payments made	Clerk
11.3	<b>Receipts</b>	To receive the latest report on payments received	Clerk
12.	<b>COMMITTEES</b>		
12.1	<b>Commons</b>	To receive the minutes of the Commons Committee held on <b>7<sup>th</sup> June 2018.</b>	Cllr O'Donovan
12.2	<b>Planning</b>	To receive notice of the inquorate Planning Committee scheduled for <b>22<sup>nd</sup> May 2018.</b>	Cllr Caldwell
12.3	<b>Management and Communications</b>	To receive the minutes of the Management and Comms. Committee held on <b>11<sup>th</sup> June 2018.</b>	Cllr Gardner
12.4	<b>Finance and Policy</b>	To receive the minutes of the Finance and Policy Committee held on <b>11<sup>th</sup> June 2018.</b>	Cllr Kidd
13.	<b>WORKING PARTIES</b>		
13.1	<b>Green Belt Defence Working Party (RAGE)</b>	To receive an update on this working party.	Cllr Mitchell
13.2	<b>Neighbourhood Plan Working Party</b>	To receive an update on this working party.	Cllr Finnigan
13.3	<b>Commons Car Park Working Party</b>	To receive an update on this working party.	Cllr Finnigan
13.4	<b>High Street Working Party</b>	To receive an update on this working party.	Cllr Finnigan
13.5	<b>Communicating with the Community Working Party</b>	To receive an update on this working party.	Cllr Hickmott
14.	<b>MATTERS TO REPORT</b>	For discussion only.	All
5.	<b>DATE OF NEXT MEETING</b>	Full Council Thursday <b>19<sup>th</sup> July 2018,</b> 7.30pm in the Conference Room, Parish Centre	All