

# REDBOURN PARISH COUNCIL

Redbourn Parish Centre, The Park,  
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*Working with the Community since 1894*

29<sup>th</sup> May 2018

**Councillors** C O'Donovan (Chair), T Finnigan (Vice Chair), I Caldwell, D Mitchell, M Maynard, V Mead and D Bigham

You are hereby summoned to the **MEETING** of the **COMMON & OPEN SPACES COMMITTEE** to be held on **THURSDAY 7<sup>th</sup> JUNE 2018** in **CONFERENCE ROOM, PARISH CENTRE**, at **7.30 pm**.

A handwritten signature in black ink, appearing to read 'Nish Khanna', written in a cursive style.

**Nish Khanna**  
**Clerk to the Council**

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## AGENDA

- **ELECTION OF COMMITTEE CHAIR**
- **ELECTION OF COMMITTEE VICE CHAIR**
- **REVIEW TERMS OF REFERENCE**

### 1. **APOLOGIES FOR ABSENCE**

### 2. **DECLARATIONS OF INTEREST**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests (if any); and
- c) To grant any requests for dispensation as appropriate

Cllr Caldwell – Nickey Line  
Cllr Bigham – Care Group and Village Hall  
Cllr Maynard – Redbourn In Bloom and the Museum  
Cllr Mead – The Museum

### 3. **PUBLIC PARTICIPATION**

### 4. **MATTERS FOR REPORT**

Members are invited to notify the Chairman of other urgent business which they wish to be discussed at the end of the meeting. In so doing, the Member(s)/Officer(s) concerned must state the special circumstances which they consider justifies the matter being raised as a matter of urgency. The Chairman will decide whether the item(s) raised shall be considered at the end of the meeting.

**5. MINUTES OF PREVIOUS MEETING**

5.1 To approve and sign minutes of the previous meeting held on 3<sup>rd</sup> May 2018.

**6. MATTERS ARISING FROM THE PREVIOUS MINUTES NOT ON THE AGENDA**

**7. FINANCE**

7.1 To receive the finance report on Commons expenditure.

**8. REDBOURN COMMON**

8.1 To receive an update on Common repairs

8.2 To receive an update from the Common car park Working Party

8.3 To receive a Use of Common request for a play in Cumberland Garden

8.4 To receive a Use of Common request to run a family yoga class on the Common

8.5 To receive a Use of Common request from Redbourn Classics

8.6 To consider imposing a fee for commercial use of the Common

8.7 To receive the quote for the hanging basket and planter watering contract

8.8 To receive an update on the change to the overflow car park for this year's cricket season.

8.9 To receive information from a resident regarding biodiversity on the Common

8.10 To receive an update on the easement across the Common for Cover Point

8.11 To review the Marquee Policy

**9. NICKEY LINE**

9.1 To receive an update on surfacing the Chequer Lane access points.

**10. CUMBERLAND GARDEN**

**11. PLAY AREAS**

To receive an update on the following play areas:

11.1 East Common

11.2 Long Cutt

11.3 Flamsteadbury Lane

11.4 Silk Mill

**12. TREES**

**13. COMMONS OUTSTANDING ACTIONS**

To review the list of outstanding actions.

**14. MATTERS FOR REPORT**

**15. DATE AND TIME OF NEXT MEETING**

5<sup>th</sup> July 2018, 7.30pm in Conference Room, Parish Centre