

REDBOURN PARISH COUNCIL

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20th September 2017

Councillors D Mitchell (Chair), S Kidd (Vice Chair), M Maynard, P Schofield, V Mead, I Caldwell and A Gardner

You are hereby summoned to attend a meeting of the **Finance & Policy Committee** to be held on **TUESDAY, 26th SEPTEMBER 2017, 7.30pm** in the **Conference Room, Redbourn Parish Centre**

A handwritten signature in black ink, appearing to read 'Nish Khanna', is positioned above the printed name.

NISH KHANNA
Clerk to the Council

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**
Members are reminded to make any declarations of personal, pecuniary or prejudicial interests that they may have in relation to items on this Agenda.
You should declare at this part of the meeting your interest by stating:
 - a) the item you have the interest in
 - b) what the nature of the interest is: personal, pecuniary and/or prejudicialIf it is a prejudicial interest, whether you will be exercising your right to speak under Public Participation. You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

Cllr V Mead – Redbourn in Bloom, Redbourn Youth Club, Redbourn Museum
Cllr I Caldwell – Redbourn Online
Cllr M Maynard – Redbourn Museum
Cllr P Schofield – Redbourn Bowls Club, Redbourn Youth Club and Redbourn in Bloom
Cllr S Kidd – Redbourn Village Hall

3. **MINUTES OF THE PREVIOUS MEETING**
 - 3.1 To approve and sign minutes of the previous meeting held on 27th June 2017.

4. **MATTERS ARISING FROM THE PREVIOUS MEETING NOT ON THE AGENDA**

5. MATTERS TO REPORT

Members are invited to notify the Chairman of other urgent business which they wish to be discussed at the end of the meeting. In so doing, the Member(s)/Officer(s) concerned must state the special circumstances which they consider justifies the matter being raised as a matter of urgency. The Chairman will decide whether the item(s) raised shall be considered at the end of the meeting.

6. PUBLIC PARTICIPATION

7. GRANT APPLICATIONS

7.1 To receive Redbourn Parish Council grant applications and agree allocation.

8. FINANCIAL POSITION

8.1 Budget to date

To receive a report on income and expenditure to date

8.2 Investments

To receive a report on the Parish Council's investments.

8.3 Reconciliation

To receive the latest reconciliation reports.

8.4 CCLA – Churches, Charities and Local Authorities

To receive an update on RPC's investment in the CCLA Property and Deposit Funds.

8.5 2016-17 External Audit

To receive an update on the 2016-17 External Audit

8.6 2016-17 Internal Audit recommendations

To review the 2016-17 Internal Audit recommendations

8.7 Reserves

To review the target of the Council's Reserves.

9. POLICY

9.1 To review the Council's Financial Regulations

10. MATTERS TO REPORT

11. DATE AND TIME OF NEXT MEETING

Date of next meeting – 28th November 2017, Conference Room, Parish Centre.