

REDBOURN PARISH COUNCIL

Redbourn Parish Centre, The Park,
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21st June 2017

Councillors D Mitchell (Chair), S Kidd (Vice Chair), M Maynard, P Schofield, V Mead, I Caldwell and A Gardner

You are hereby summoned to attend a meeting of the Finance & Policy Committee to be held on **TUESDAY, 27th JUNE 2017, 7.30pm** in the **Conference Room, Redbourn Parish Centre**

A handwritten signature in black ink, appearing to read 'Nish Khanna'.

NISH KHANNA
Clerk to the Council

A G E N D A

- **ELECTION OF COMMITTEE CHAIR**
- **ELECTION OF COMMITTEE VICE CHAIR**
- **REVIEW TERMS OF REFERENCE**

1. APOLOGIES FOR ABSENCE
To receive apologies for absence.

2. DECLARATIONS OF INTEREST
Members are reminded to make any declarations of personal, pecuniary or prejudicial interests that they may have in relation to items on this Agenda.
You should declare at this part of the meeting your interest by stating:
a) the item you have the interest in
b) what the nature of the interest is: personal, pecuniary and/or prejudicial
If it is a prejudicial interest, whether you will be exercising your right to speak under Public Participation. You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

Cllr V Mead – Redbourn in Bloom, Redbourn Youth Club, Redbourn Museum
Cllr I Caldwell – Redbourn Online
Cllr M Maynard – Redbourn Museum
Cllr P Schofield – Redbourn Bowls Club, Redbourn Youth Club and Redbourn in Bloom
Cllr S Kidd – Redbourn Village Hall

- 3. MINUTES OF THE PREVIOUS MEETING**
 - 3.1 To approve and sign minutes of the previous meeting held on 28th March 2017.
- 4. MATTERS ARISING FROM THE PREVIOUS MEETING NOT ON THE AGENDA**
- 5. MATTERS TO REPORT**

Members are invited to notify the Chairman of other urgent business which they wish to be discussed at the end of the meeting. In so doing, the Member(s)/Officer(s) concerned must state the special circumstances which they consider justifies the matter being raised as a matter of urgency. The Chairman will decide whether the item(s) raised shall be considered at the end of the meeting.
- 6. PUBLIC PARTICIPATION**
- 7. GRANT APPLICATIONS**
 - 7.1 To review RPC's grant application criteria.
 - 7.2 To receive Redbourn Parish Council grant applications and agree allocation.
- 8. FINANCIAL POSITION**
 - 8.1 **Budget to date**

To receive a report on income and expenditure to date
 - 8.2 **Investments**

To receive a report on the Parish Council's investments.
 - 8.3 **CCLA – Churches, Charities and Local Authorities**

To receive an update on the CCLA's investment fund options.
 - 8.4 **2016-17 Internal Audit**

To receive the 2016-17 Internal Audit Report and recommendations
 - 8.5 **2016-17 Annual Return**

To receive an update on the 2016-17 Annual Return and External Audit
- 9. POLICY**
 - 9.1 To review RPC's Press/Media policy.
- 10. MATTERS TO REPORT**
- 11. DATE AND TIME OF NEXT MEETING**

Date of next meeting – 26th September 2017, Conference Room, Parish Centre.